

VHPRC Accident Protocol September 2025

Scope: The “Accident protocol” is communicated to all club members and riding instructors. It should apply to all accidents and specifically to accidents where an injury is likely to be severe.

- Club members and participants must report all accidents, incidents or falls immediately
 - In the event of an accident either the instructor or other first aid trained person will take the lead.
 - We ask our members to follow the first aider’s advice. They may be told to remain still, stay on the ground or may be provided with other advice.
 - If club members decide to ignore first aid advice, other club members should not help to move the injured person, if they are unable to move without assistance.
 - If the member does not follow the advice given by first aider this will be recorded on the incident report form
 - If the injured person cannot get off the floor without assistance the accident lead (the instructor or other first aid trained person) will call 999.
 - We shall act on 999 advice while awaiting assistance or if 999 is called but ambulance is not deployed or a long wait time
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- Club members should not help to remove safety equipment from the injured person eg: riding hat, body protector.
 - In the event of a minor injury eg: sprained ankle, we can help the injured person if they are able to move without assistance.
 - All incidents and accidents are recorded and reviewed to ensure correct procedures are followed.
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- Club members must cooperate with accident investigations, providing statements if requested to the investigator.
 - Risk assessment documents are reviewed and lessons learnt if appropriate.
 - Serious accidents are investigated, reported to the British Riding Club and if applicable to the Health & Safety Executive in accordance with “The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013”.